## **Instructions for Authors**

# **Submitting Text for Publication**

Please read these instructions carefully and follow them closely to ensure that the review and publication of your manuscript are as efficient and quick as possible. The journal reserves the right to return manuscripts that are not in accordance with these instructions.

Manuscript submitted to the Journal of Money and Economy must NOT be considered at the same time for publication in other journals. Furthermore, the manuscript must not have been published in the past in any peer-reviewed journal. Published articles in conference proceedings and working paper series and also university thesis are acceptable.

Manuscripts should be sent to the journal using the journal's online submitting tool.

To preserve anonymity, information on the authors (including names, addresses, employment, phone numbers, e-mail addresses) cannot be submitted together with the text but should be sent separately, with only the title of the manuscript attached.

All submitted manuscripts are subject to the double-blind peer review.

Out of respect for ethical principles concerning the published articles, the editorial board informs that the so-called "ghostwriting" and "guest authorship/honorary authorship" or any other dishonest practices will be treated as a violation of academic integrity standards and all cases of such practices will be disclosed upon uncovering.

The journal does not charge any article processing or article submission fees.

## **Technical Requirements**

#### A. References

Please refer to the Publication Manual of the American Psychological Association (6th ed.).

### **B.** Text format

The style and format of the manuscripts should conform to the specifications given in the <u>Publication Manual of the American Psychological Association (6th ed.)</u>. Manuscripts should be written in American English and prepared in Word (.docx), Times New Roman 11. Manuscripts should not exceed 8000 words in normal circumstances.

All illustrations (diagrams, charts, figures, tables) should be correctly labeled, with titles and sources .

### C. Text composition

The manuscript should be well-organized technically:

Title Page,

Abstract,

### Other Headings (for example):

- Introduction & Literature Review,
- Model/Methodology,
- Results,
- Discussion,
- Conclusion,

#### Limitations

#### References.

The title page of an article should contain only:

- 1. the title of the paper (the title should be short, specific and informative), the name(s) and address(es) of the author(s);
- 2. a short title not exceeding 60 letters and spaces, which will be used for page headlines (running head);
- 3. name and full contact address of the author to whom correspondence and proofs should be sent;
- 4. your telephone, fax and e-mail details, as this helps speed of processing considerably.
- 5. from 3 to 5 keywords describing the subject and areas of the manuscript;
- 6. at least 1 JEL code (authors may provide several, depending on the number of subject areas the manuscript encompasses). JEL codes should be provided as a combination of one letter and two numbers (e.g., Q04). If you have any question regarding JEL codes, please visit the following Web site that contains JEL

Classification: <a href="http://www.aeaweb.org/jel/guide/jel.php">http://www.aeaweb.org/jel/guide/jel.php</a>

The second page of the manuscript should contain the abstract, which must have about 150-250 words. The abstract should be concise and comprehensible to readers before they have read the manuscript, and reference citations must be avoided. The abstract should contain the justification of the undertaken topic, the aim of the study, the methodology used in the study, the main results and conclusions/recommendations

.The introduction should contain a clearly stated aim and justification of the study .The methodology should be clearly presented

Tables/pictures/graphs should be typed with double spacing but minimizing redundant. Each object should be numbered in sequence using Arabic numerals. They should also have a title above and an explanatory footnote below (source)

The digital file of the manuscript is submitted in two forms. A full file is submitted in Microsoft Word (\*.docx) format and another file without the title page in PDF format.